



WAYNE COUNTY DFCS BOARD MEETING
December 17, 2025
Minutes

- I. **Meeting Called to Order by Dawana Mitchner. Seconded by Susan DeLeGal.**
- II. Roll Call—Members present for the meeting were Dawana Mitchner, Chairman, Susan DeLeGal, Vice-Chairman, Joy Surrency, Brandon Williams, Linda Hall, Director F. ‘Sandy’ Jordan, and LaShalla Wooten. Autumn Starling and Terry Thomas were absent.

A quorum was established as at least four members were present.

- III. **Reading and Approval of Minutes—October 15, 2025**
Each board member reviewed the minutes from the previous meeting. The minutes were approved as read with Susan DeLeGal making the motion to accept the minutes as reviewed and Dawana Mitchner seconded the motion.
- IV. **Approval of County Expenses**
The Board Members reviewed the county expenses for October 2025 and November 2025. Total expenses for October 2025 were \$441.21 and for November 2025 were \$484.91. Susan DeLeGal motioned to approve for October 2025 and November 2025. Joy Surrency seconded.

V. **Old Business**

- A. **Christmas Decorations**-We had to table the purchase for the Christmas decorations due to Walmart not accepting checks from us at the time. However, we would still like to continue with our purchase of decorations in January. Susan DeLeGal motion to approve with Dawana Mitchner seconded.
- B. **Foster Family Christmas Party by Partner in Hope**-Christmas Party was held on November 8, 2025. We had a good amount of families attending the party. Thank you to our board members for making this event a success for our foster families, we appreciate all that you do.
- C. **Employee Appreciation November 2025**-We had our Annual Employee Appreciation November 20, 2025, at Family Traditions. Thanks to Mrs. Susan for attending.

VI. New Business

A. OFI Stats as of 11/30/2025

TANF –

Number of active cases – 28
Number of active clients – 58
Number of applications processed – 11
Monthly TANF benefits issued - \$9,630

Food Stamps –

Number of active cases – Regular Food Stamps – 2,039
Number of active cases – Sr. SNAP Food Stamps – 665
Number of active cases – TOTAL – 2,704
Number of active clients – 5,854
Number of applications processed – 207
Monthly Food Stamp benefits issued - \$1,058,178

Medicaid –

Number of active cases – Family Medicaid – 2,489
Number of active cases – ABD Medicaid – 1,216
Number of active cases – Total Medicaid – 3,705
Number of active clients – 6,633
Number of applications processed – 224.

Social Services Stats as of 11/30/2025

Wayne County had the following:

16 Foster Care cases
6 Investigations
1 CPS Ongoing
2 Family Support
1 Non-Incident Courtesy Interview
0 ICPC – Other State
0 CPS Voluntary Kinship Caregiver
2 OTI – Secondary Assignments

Child Placement Types Active During the Month

Adoptive Home	3
CPA Family Foster Home	3
Child Care Institution	4
DFCS Family Foster Home	9
ICPC – Relative	6
Non-Custodial Parent	1
Other Person	1
Parent/Primary Caretaker	7
Relative – unpaid	2

- B. **Federal Shutdown**-OFI/SS benefits were on hold since the federal shutdown. This shutdown had an effect on all of us. Including benefits being delayed to the clients. All delayed benefits were issued to recipients in November, and everyone should be back receiving OFI assistance as they were previously scheduled.
- C. **GCIC Audit**-We have an annual audit every year, GCIC has been completed for this year already. We completed it early this year to make sure everything was successfully completed on time.
- D. **New Staff**-We would like to welcome Mrs. Natalie Arnette as our Social Services Supervisor and Mrs. Titeannah Shorter as our new Social Worker. We are proud to announce that we are fully staffed.
- E. **Bookbags**-We have placed an order for our bags, and it has been rejected a few times, we have submitted a new mockup, and we are pending approval for the bags.
- F. **Annual Report**-October will be our new annual report due date. We usually go over them in the past meetings, so starting in 2026 we will start making plans to complete it by October.
- G. **2026 Schedule**-LaShalla will be sending out the 2026 Board Meeting monthly schedule soon. Please be on the lookout for that.

VII. Board Member Concerns

VIII. Board Community News

- A. Wayne County Family Connection Meeting will be held on this Tuesday, December 23, 2025, at 9:30AM at the Housing Authority building 367 N Bamboo St.

IX. Next Meeting

Next meeting will be on January 21, 2026 @ 10:00 a.m.

X. Adjournment

With no other business to discuss, the motion to adjourn the meeting was made by Dawana Mitchner and seconded by Linda Hall.

Respectfully,



Dawana Mitchner, Chairman



F. 'Sandy' Jordan, Secretary