



WAYNE COUNTY DFCS BOARD MEETING  
August 20, 2025  
Minutes

- I. **Meeting Called to Order by Dawana Mitchner. Seconded by Brandon Williams.**
- II. Roll Call—Members present for the meeting were Dawana Mitchner, Chairman, Susan DeLeGal, Vice-Chairman, Joy Surrency, Autumn Starling, Brandon Williams, Director F. 'Sandy' Jordan, and LaShalla Wooten. Linda Hall and Terry Thomas were absent.

A quorum was established as at least four members were present.

- III. **Reading and Approval of Minutes—July 16, 2025**  
Each board member reviewed the minutes from the previous meeting. The minutes were approved as read with Susan DeLeGal making the motion to accept the minutes as reviewed and Joy Surrency seconded the motion.
- IV. **Approval of County Expenses**  
The Board Members reviewed the county expenses for July 2025. Total expenses for July 2025 were \$165. Dawana Mitchner motioned to approve for July 2025. Brandon Williams seconded.
- V. **Old Business**
  - A. **Virtual Meetings**—Board members are open to virtual meetings for the holidays.
- VI. **New Business**

A. **OFI Stats as of 07/31/2025**

**TANF –**

Number of active cases – 28  
Number of active clients – 58  
Number of applications processed – 11  
Monthly TANF benefits issued - \$9,630

**Food Stamps –**

Number of active cases – Regular Food Stamps – 2,039  
Number of active cases – Sr. SNAP Food Stamps – 665  
Number of active cases – TOTAL – 2,704  
Number of active clients – 5,854  
Number of applications processed – 207  
Monthly Food Stamp benefits issued - \$1,058,178

**Medicaid –**

Number of active cases – Family Medicaid – 2,489  
Number of active cases – ABD Medicaid – 1,216  
Number of active cases – Total Medicaid – 3,705  
Number of active clients – 6,633  
Number of applications processed – 224.

**Social Services Stats as of 07/31/2025**

Wayne County had the following:

17 Foster Care cases  
1 Investigations  
0 CPS Ongoing  
1 Family Support  
0 Non-Incident Courtesy Interview  
0 ICPC – Other State  
0 CPS Voluntary Kinship Caregiver  
0 OTI – Secondary Assignments

**Child Placement Types Active During the Month**

|                          |   |
|--------------------------|---|
| Adoptive Home            | 1 |
| CPA Family Foster Home   | 3 |
| Child Care Institution   | 4 |
| DFCS Family Foster Home  | 9 |
| ICPC – Relative          | 6 |
| Non-Custodial Parent     | 1 |
| Other Person             | 1 |
| Parent/Primary Caretaker | 7 |
| Relative – unpaid        | 2 |

- B. **Chamber of Commerce Annual Membership**-The Annual Membership Investment of \$120 for the year is due with Dawana Mitchner making the motion to proceed with the payment. Brandon Williams seconded the motion.
- C. **School Meetings**-We have completed our annual meeting with the school counselors. Schools are our biggest mandators.
- D. **Law Enforcement Meet and Greet**-On September 2<sup>nd</sup>, 2025 and September 4<sup>th</sup>, 2025, we will be hosting our yearly meet and greet with our local Law

Enforcement at the EOC building. We are planning to serve breakfast starting at 9:00AM.

- E. **Supply Room-** Thanks to our amazing board members we were able to restock our supply room with towels, wash clothes, lice kits, etc. Items were brought and stocked nicely in the room.
- F. **Staffing Changes-**LaShawnda is transferring to FPS. She will continue to supervise and assist us for 2 weeks. We encourage anyone with experience to apply for the position.

**VII. Board Member Concerns**

**VIII. Board Community News**

- A. Wayne County Family Connection Meeting will be held on this Tuesday, August 26, 2025, at 9:30AM at the Housing Authority building 367 N Bamboo St.

**IX. Next Meeting**

Next meeting will be on September 17, 2025 @ 10:00 a.m.

**X. Adjournment**

With no other business to discuss, the motion to adjourn the meeting was made by Dawana Mitchner and seconded by Brandon Williams.

Respectfully,

  
Dawana Mitchner, Chairman

  
F. 'Sandy' Jordan, Secretary