**Wayne County Board of Tax Assessors**

**Minutes of Called Meeting**

**June 12, 2025**

**Present: Bill Parker, Chairman**

**Monica O’Quinn**

**Karon Ivery**

**Paul McDuffie**

**John Shaver Sr.**

**Kim Wilson, Interim Chief Appraiser**

**Kendra Howard, BOA Secretary**

**Chairman Bill Parker called the meeting to order.**

**A motion was made by Monica O’Quinn and seconded by John Shaver, Sr., to approve the agenda. All agreed and the motion passed unanimously.**

**The Board discussed with Interim Chief Appraiser Kimberly Wilson each line item of the Budget for 2026. The following items were discussed:**

* **Salaries: Proposed to include 2-3 additional new employees. Proposed to include an increase in Pay for the Board of Tax Assessors Members and office staff.**
* **Mapping: Proposed to include a new contract for services with a GIS mapping contractor; waiting on quotes.**
* **Programming and software: Proposed to include Microsoft Office updates for Tax Assessors office; and, upgrading to the Basic package plus the Ag-Land Soil Processing module with Schneider Geospatial (qPublic).**
* **Services: Proposed to continue using the same Technical, Internet and phone services as before. Proposed to add two cellular phones for the Tax Assessors office. One for the Chief Appraiser and the other for the Field Appraisers to use.**
* **Computers: Proposed to include a new computer with two screens and an office laptop with the ability to remote into an office computer for access to WinGAP.**
* **Memberships, dues, subscriptions etc.: Proposed to keep same memberships and subscriptions, add as needed.**
* **Advertising: Decrease from the 2025 amount of $1,000 to $250 for 2026.**
* **Gasoline: Decrease from the 2025 amount of $1,500 to 2026 amount of $1,200.**
* **Conservation Use - recording fees: Based on applications received.**
* **Education, and travel expenses: Proposed to increase the per diem reimbursement during travel for the Board of Assessor members from the County’s reimbursement rates to the State of Georgia reimbursement rates.**

**A motion was made by John Shaver, Sr. and seconded by Karon Ivery to adjourn the meeting. All agreed and the motion passed unanimously.**