



WAYNE COUNTY DFCS BOARD MEETING  
May 21, 2025  
Minutes

- I. **Meeting Called to Order by Susan DeLeGal. Seconded by Joy Surrency and Brandon Williams.**
- II. Roll Call—Members present for the meeting were Dawana Mitchner, Chairman, Susan DeLeGal, Vice-Chairman, Joy Surrency, Autumn Starling, Brandon Williams, Terry Thomas, Linda Hall, Director F. 'Sandy' Jordan, and LaShalla Wooten.

A quorum was established as at least four members were present.
- III. **Reading and Approval of Minutes—April 16, 2025**

Each board member reviewed the minutes from the previous meeting. The minutes were approved as read with Dawana Mitchner making the motion to accept the minutes as reviewed and Susan DeLeGal seconded the motion.
- IV. **Approval of County Expenses**

The Board Members reviewed the county expenses for April 2025. Total expenses for April 2025 were \$75. Susan DeLeGal motioned to approve for April 2025. Joy Surrency seconded.
- V. **Old Business**
  - A. **Pinwheels for Child Abuse Awareness Month**—On Wednesday April 2, 2025, we placed 222 pinwheels in front of Wayne County Hospital for our children for Child Abuse Awareness and Prevention month. County Director Jordan wants to purchase more pinwheels next year for this event.
  - B. **Care Packages**—Director F. "Sandy" Jordan wants to make 20 Hygiene Package Kits containing small washing powders, fabric softener, deodorant, body wash, lotion, toothbrush/toothpaste, loofas, and feminine products. \$250 was requested by Director Jordan for the care packages. A motion to approve Care Packages was made by Susan DeLeGal. Joy Surrency seconded the motion.

## **VI. New Business**

### **A. OFI Stats as of 04/30/2025**

#### **TANF –**

Number of active cases – 25  
Number of active clients – 51  
Number of applications processed – 10  
Monthly TANF benefits issued - \$8, 195

#### **Food Stamps –**

Number of active cases – Regular Food Stamps – 1,983  
Number of active cases – Sr. SNAP Food Stamps – 656  
Number of active cases – TOTAL – 2,639  
Number of active clients – 5,692  
Number of applications processed – 180  
Monthly Food Stamp benefits issued - \$1,022,772

#### **Medicaid –**

Number of active cases – Family Medicaid – 2,499  
Number of active cases – ABD Medicaid – 1,164  
Number of active cases – Total Medicaid – 3,663  
Number of active clients – 6,576  
Number of applications processed – 289.

#### **Social Services Stats as of 04/30/2025**

Wayne County had the following:  
19 Foster Care cases  
2 Investigations  
2 CPS Ongoing  
2 Family Support  
0 Non-Incident Courtesy Interview  
0 ICPC – Other State  
0 CPS Voluntary Kinship Caregiver  
2 OTI – Secondary Assignments

#### **Child Placement Types Active During the Month**

Adoptive Home	5
CPA Family Foster Home	4
Child Care Institution	4
DFCS Family Foster Home	13
ICPC – Relative	6
Non-Custodial Parent	1
Other Person	1
Parent/Primary Caretaker	7
Relative – unpaid	2

- B. **Board Meetings for the Summer**—As we all know summers are very busy with holidays and traveling with family, the Board Members have agreed on virtual meetings for the summer. A motion to approve virtual meetings was made by Terry Thomas. Linda Hall seconded the motion.
- C. **New Kiosk**—A new kiosk was placed in the lobby to promote self-service and independence for our clients. It also gives our clients the ability to navigate freely and upload items to their cases.
- D. **Email sent to Board following Meeting, Addendum**  
**AC Unit**—Because of the AC units in the office are anticipated to be out of order for several more weeks, we would like to purchase 5 portable cooling towers that will remain in the office. We believe this purchase will be used in more than this incident because this is a yearly thing. The total amount for this purchase is \$549.95. A motion to approve the purchase was made by Dawana Mitchner. Susan DeLeGal seconded the motion. Check was issued and we went to Walmart to purchase the portable cooling towers, and they were currently out of stock. We found something like the Portable Cooling Towers, we would like to purchase the Arctic Air Ice Jets Desktops for \$29.94. They are a bit smaller, so we are asking for a total of 18 which would be a total of \$538.92. A motion to approve this purchase was made by Susan DeLeGal. Joy Surrency seconded the motion.

**VII. Board Member Concerns**

- A. Crossroads Church of God are willing to donate more care packages for the children.

**VIII. Board Community News**

- A. Wayne County Family Connection Meeting will be held on Tuesday at 9:30AM at the Housing Authority building 367 N Bamboo St.

**IX. Next Meeting**

Next meeting will be on June 18, 2025 @ 10:00 a.m. virtually. A virtual invitation on MS Teams will be sent to the board members.

**X. Adjournment**

With no other business to discuss, the motion to adjourn the meeting was made by Dawana Mitchner and seconded by Susan DeLeGal.

Respectfully,

  
Dawana Mitchner, Chairman

  
F. 'Sandy' Jordan, Secretary