

# General Information

Wayne County & City of Odum

Current Codes for Construction from International Code Council. Effective 1/1/25.

International Building Code 2018	International Mechanical Code 2018
International Residential Code 2018	International Fuel Gas Code 2018
National Electrical Code 2023	International Fire Code 2018
International Plumbing Code 2018	International Energy Conservation Code 2015

\*Codes may also include Georgia Amendments and Local Jurisdiction Additions

- Georgia Amendments Website – [www.dca.state.ga.us](http://www.dca.state.ga.us)
- ICC Website – [www.iccsafe.org](http://www.iccsafe.org)

## Information/Documentation needed for a building permit.

1. Address
2. Septic approval letter from the Health Dept. (If applicable)
3. Copy of building plans.

Typical Inspection Schedule	Included Inspections
Footing/Foundation/Plumbing	2
Temporary Power	1
Cover Up/Framing	2
Permanent Power	1
Final	2

\* A \$50 Re-inspection Fee May Be Charged for Additional Inspections

\* All inspections require a 24 hour notice.

- **Occupancy without a Certificate of Occupancy is prohibited. Not having a C.O. could potentially create issues with financing, re-sell, and insurance.**
- **General Contractors and Residential Contractors are required to be licensed.**
- **Electrical, Plumbing, and HVAC Contractors are required to be licensed.**
- Oversight by Wayne County Building Inspections does not negate the contractor's responsibility to build to minimum codes.



## **APPLICATION FOR BUILDING/MOVING PERMIT AND/OR CERTIFICATE OF OCCUPANCY**

Application is hereby made to erect, alter, demolish, repair or move a structure as described herein or shown in accompanying plans and specifications, which structure is to be located as shown on the accompanying plot plan. The information which follows and the accompanying plans and specifications, with the representations therein contained are made a part of this application, in reliance upon which the Building Inspector is requested to issue a building permit and- or certificate of occupancy.

It is understood and agreed by this applicant that any error or misrepresentation of material fact or expression of material face, or use of any sub-contractor without county license either with or without intention of the part of this application, such as might, or would operate to cause a refusal of this application, or any material alteration or change in the accompanying plans, specifications or structure made subsequently to the issuance of a permit accordance with this application, without the approval of the Building Inspector, shall constitute sufficient grounds for the revocation of such permit.

PERMIT #	FLOOD ZONE	MAP/PARCEL	DATE RECEIVED
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**OWNER:** \_\_\_\_\_ **PHONE #:** \_\_\_\_\_

**LOCATION OF WORK:** \_\_\_\_\_  
STREET CITY STATE ZIP

**CONTRACTOR NAME & ADDRESS:** \_\_\_\_\_

**PHONE #:** \_\_\_\_\_ **LICENSE #** \_\_\_\_\_ **SELF BUILD** ☐

**CLASS OF WORK:**

<input type="checkbox"/> NEW	<input type="checkbox"/> ALTERATION	<input type="checkbox"/> ELECTRICAL	<input type="checkbox"/> ACCESSORY BLDG
<input type="checkbox"/> REPAIR	<input type="checkbox"/> ADDITION	<input type="checkbox"/> PLUMBING	<input type="checkbox"/> SIGN
<input type="checkbox"/> MOVE	<input type="checkbox"/> DEMOLISH	<input type="checkbox"/> HEAT/AIR	<input type="checkbox"/> OTHER

**COMMERCIAL:** ☐

**INTENDED USE:** \_\_\_\_\_

**HEATED SF:** \_\_\_\_\_ **TOTAL SF:** \_\_\_\_\_

**VALUE OF BUILDING OR WORK:** \_\_\_\_\_

NOTE: STORAGE BLDGS, ACCESSORY STRUCTURES, AND BARNS ARE NOT INTENDED FOR HABITABLE LIVING SPACE.

BUILDING PERMIT: \$ \_\_\_\_\_

ELECTRICAL PERMIT: \$ \_\_\_\_\_

PLUMBING PERMIT: \$ \_\_\_\_\_

HVAC PERMIT: \$ \_\_\_\_\_

TOTAL: \$ \_\_\_\_\_

\_\_\_\_\_  
**APPLICANT SIGNATURE**

\_\_\_\_\_  
**CLERK INITIALS**



## STATE LICENSING BOARD FOR RESIDENTIAL AND GENERAL CONTRACTORS

237 Coliseum Drive, Macon, GA 31217

404-424-9966

[www.sos.ga.gov/plb](http://www.sos.ga.gov/plb)

### Authorized Permit Agent Form (ONE FORM PER PERMIT)

This form may be used by a qualifying agent to designate an individual to obtain a permit on his/her behalf for a project for the qualifying company. The contractor should submit an original Authorized Permit Agent Form for each project for which he/she has designated an individual to pull permits. This designated individual shall further be identified as the authorized permit agent. This notarized form with an **ORIGINAL SIGNATURE** (no copies or faxes accepted), a copy of the contractor's license, a copy of the contractor's company license, and a copy of the driver's license of the authorized permit agent is to be given to the permit office in the city or county in which the project is located. **DO NOT SEND A COPY OF THIS FORM TO THE BOARD OFFICE UNLESS REQUESTED.**

License verification by permitting office should be completed by visiting <http://verify.sos.ga.gov/verification>

Name of Qualifying Agent:	
Contractor License #	
Name of Licensed Company:	
Company License #	
Name of Authorized Permit Agent:	

### PROJECT (an original form is required for each project):

Company listed on contract:	
Property Owner's Name:	
Street Address:	
Apartment or Suite #	
City, State, Zip:	

I hereby designate the above listed Authorized Permit Agent to apply for and obtain the permit(s) for the project listed above. The undersigned, being licensed as a qualifying agent, do hereby affirm and swear, under oath, that all information on this form and on accompanying documents are true and correct.

\_\_\_\_\_  
Original Signature of Qualifying Agent (no copies or faxes accepted)

State of \_\_\_\_\_ County of \_\_\_\_\_

NOTARY SEAL

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

\_\_\_\_\_ DAY OF \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC My Commission Expires:



### **AFFIDAVIT OF APPLICANT FOR BUILDING PERMIT IN WAYNE COUNTY**

The undersigned Deponent, being duly sworn, deposes and says on oath that he/she is over the age of eighteen years, is suffering from no legal disability, and has personal knowledge of the facts contained herein and that they are true.

Deponent states that he/she is vested owner of the property that they are requesting a perm to build upon; and...

Deponent further states that he/she understands and acknowledges that the Wayne County Government does not review or render any type of opinion on the validity of deeds, restrictive covenants, easements or any other documents that may show or suggest ownership or encumber ownership of the property, while reviewing the application for building permit ; and...

Deponent further states that he/she understands and acknowledges that it is his/her responsibility to ensure that the requested building plans/permit is in compliance with any restrictive covenant, easement, or other restriction(including but not limited to permitting for infringement on EPA designated wetland areas) that may be applicable to the property; and...

Deponent further states that he/she agrees to hold all departments within the Wayne County Government including but not limited to the Wayne County Board of Commissioners harmless from any damages or otherwise, because of his /her breach of any restriction applicable to the property.

Deponent's attention has been directed to the fact that the information within the affidavit will be relied upon by the Wayne County Tax Assessor's Office as part of the building permit application process.

Sworn to and subscribed before me this  
\_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Deponent Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Notary Public